

## **Public Notice:**

The regular monthly Board meeting of the Sugar Grove Public Library Board of Trustees will be held on March 24, 2021 at 125 S. Municipal Drive in Sugar Grove, Illinois. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Sugar Grove Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

## **Agenda**

### **Regular Meeting of the Board of Trustees Sugar Grove Public Library District Wednesday, March 24, 2021 6:30 p.m.**

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board’s Secretary for inclusion in the Library’s public records\*
  - a. Pledge of Allegiance
3. Approval of Minutes – Action Required
  - February 11, 2021 – Special Meeting (Not available yet)
  - February 23, 2021 – Regular Meeting
4. Correspondence
5. Review of Financial Reports
6. Approval of the Check Registers – Action Required
  - A review and approval of expenditures for the check register for February - \$58,782,72
7. Director’s Report
8. Board Representative Reports
  - a. Building and Grounds
  - b. Finance
  - c. Personnel/Policy
  - d. Strategic Planning

## 9. Friends and Foundation Report

### 10. Old Business

- a. Pandemic Operations – Discussion  
March ongoing information.

### 11. New business

- a. Café Area Restoration – Discussion  
An update will be provided concerning the restoration of the Café and periodical room.
- b. Live and Learn Grant – Discussion  
An update will be provided concerning the Live and Learn construction grant submission.
- c. Financial Chronology - Action Required  
A discussion of budget planning kickoff will be held.
- d. Review of Building – Discussion  
Available Trustees may browse the building and note necessary updates and wish list items that could be incorporated into the next budget.

### 12. Items for Next Month

### 13. Adjourn

#### SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY Adopted 3/10/11

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.